

21st July 2021 Meeting (Microsoft Teams) – Minutes

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
1.	Attendees, Apologies & Introductions				
	Present	Cllr Andrew Davis (Chair), Cllr Bill Parks (WC), Cllr Tony Jackson (WC), Kate Davey (WC), Denise Nott (WC), Graeme Morrison (WC), Maria Ironside (ULPC), Simon Wager (MBPC), Philip Holihead (Chapmanslade PC), Len Turner (Co-op member Warminster Community Partnership), Tom Dommett (WTC), Vanessa Sturmeay, (HI&KPC), Cllr Paul Macdonald (WTC), Virginia (Chitterne PC), Mike Perry (Bishopstrow)			
	Apologies	Cllr Pip Ridout (WC), Spencer Drinkwater (WC), Martin Gospill Brown (MBPC), David Ball (Corsley PC)			
2.	Notes of the last meeting (24th February 2021)				
		The minutes of the previous meeting held on the 24 th February 2021 were accepted and agreed.	Noted and agreed.		

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3.	Finance				
		<p><u>Financial position at July 2021</u></p> <p>(a) 2021-22 allocation = £14,905.00 (previous years £15,226.00)</p> <p>(b) 2020-21 underspend = £11,668.53</p> <p>(c) 2021 -22 3rd party Contributions £4,112.50</p> <p>(d) Total Budget for 2021-22 = £28,948.53 (a+b+c)</p> <p>(e) Scheme commitments 2021/22 = £16,450.00</p> <p>(f) Current Balance = £12,498.53 (d-e)</p> <p>Refer to attached finance sheet.</p>	Noted and agreed.		
4.	Update on top 5 Priority Schemes				
<p>CATG agreed that once work orders have been placed for Priority One schemes a full entry is not required on Action Tracker:</p> <ul style="list-style-type: none"> • A summary will be retained • The entry will be “greyed out” to indicate that it is in progress and no further discussion is required at the CATG meeting unless otherwise indicated. • MR will provide updates in advance of meetings • The item will be removed once the scheme has been implemented. 					
4.1	6661 Codford High Street. Signs to Lyons Seafood	<p>18/06/20 Sign proposals to be submitted to HE for approval and agreement.</p> <p>12/11/20 Awaiting response from HE. MR to resubmit proposal.</p> <p>24/02/21 KD chased contact at HE for a response via email 10/2/21, awaiting response.</p>	<p><u>DISCUSSION</u> Still no formal response from HE. Chitterne PC suggested contacting Lyon seafood directly to pursue this issue.</p> <p><u>ACTION</u> Email Codford to enquiry whether this is still an issue.</p>	1.	KD

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		KD chased contact at HE for a response via email on 29/06/21, awaiting response.	Move to priority 2 issue.		KD
4.2	17-20-7 (03/02/20) High Street, Maiden Bradley.	<p>18/06/20 SDR undertaken at two locations on high Street Feb 20. Site 1 West - Mean = 24mph. 85th percentile – 31mph. Site 2 – East – Mean speed 32mph. 85th percentile – 39mph. Count at site 2 to be repeated to confirm and rule out device error. Current speed at eastern end would rule out provision of both a 20mph limit and on-carriageway footway. 13/08/20 Repeat SDR to be undertaken in early September when schools return. MR to speak to Simon Wagner to agree way forward once results are known. 12/11/20 Updated SDR count for High Street 17/10/20 - 16/10/20 Site 1 West - Mean = 20mph. 85th percentile – 24mph. Site 2 – East - Mean speed 29mph. 85th percentile – 36mph.</p> <p>Site meeting has taken place with PC Virtual footway no longer supported however a 20mph limit on High St / Back Lane/ Kingston Lane is requested. Consideration of new signs / gates on B3092 (southbound) Estimated cost, Speed Limit - £4000, gates/ signs £3000. Agreed – Allocate £7000, PC 25% of cost.</p> <p>24/2/21 Site visit undertaken by KD. Traffic survey sites for Back Lane and Kingston Lane</p>	<p>DISCUSSION Comments on Somerset estate making land available to accommodate the gates. Request for signs to be added to the gates. Comments on the brown tourism signs currently in place for the village.</p> <p>ACTION Further discussion on the details of this proposal to be undertaken with Cllr Bill Parks, Kate Davey and Simon Wager (MBPC).</p> <p>Request time scales for the schemes implementation and inform to MBPC.</p>	1.	KD/BP/ SW KD

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		<p>located. Assessment to be progressed once lockdown restrictions are eased. Chased update on landowner's hedge removal for B3092 11/02/21.</p> <p>B3092 village gates – resource has been allocated and design work is underway.</p> <p>20mph speed limit assessment – surveys to be carried out over the summer with report recommendations anticipated in the autumn. There is a backlog due to Covid-19 restrictions.</p>			
4.3	<p>17-20-9 (21/07/20) A362 Corsley Heath</p>	<p>Request by Corsley PC for 40mph speed limit to be re-assessed with a view to implementing a 30mph limit. https://www.google.co.uk/maps</p> <p>13/08/20 Members agree to move to priority 1 and allocate £2500.</p> <p>12/11/20 Order to be issued. Speed limit assessment to take place early Jan 21. Delay due to social distancing restrictions.</p> <p>24/02/21 Further delay due to latest national lockdown for Covid-19. This assessment will be completed once restrictions are eased.</p> <p>Atkins will complete the assessment once Covid-19 restrictions are fully lifted to allow the journey times analysis to take place.</p>	<p><u>DISCUSSION</u> Comments on the planning conditions relating to speed limits for the housing development in this area.</p> <p><u>ACTION</u> Check with Development Control if there are any planning conditions relating to speed limits and if so, what is the extent.</p>	1.	KD

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4.4	17-20-10 (16/7/20) Sand Street, Longbridge Deverill	Vehicles are mounting the pavement, damaging the pavements, causing stones to hit windows, vehicles reversing and hitting property number 83. Highways were called to an incident in early June, whereby a van had reversed and hit the corner of property 83, causing damage. 13/08/20 MR to look at bollard options and report back to group. 12/11/20 Discussions taking place with PC. Estimate of 8 no. pole cones. Length to be covered to be agreed. Estimated cost £2500. Agreed - Allocate £2500 in 2021/22 financial year. The works order has been placed with the contractor and implementation is imminent.	<u>DISCUSSION</u> The works have been ordered and implementation is imminent. Leave on the agenda until the works are complete and invoiced.	1.	
4.5	17-20-17 (03/11/20) High Street Warminster	The owner of S L Corden & Sons requests that the Bollards outside the Café Journal are extended up to the entrance to North Row to prevent delivery vans from driving onto the pavement to park. These vans are not only delivering to S L Corden's shop but to other premises in the area and on three occasions S L Corden's blinds have been hit causing the arms to be bent and damage that on one occasion was so bad that it resulted in having to replace a whole blind. The owner of S L Corden's concludes that it is only a matter of time before that happens again and they also cause damage to the pavement. https://www.google.co.uk/maps/ 12/11/20 Manchester style Bollards currently used on High street. Existing spacing between bollards approximately 5.0 – 6.0m. Approximately 2/3 no. bollards required.	<u>ACTION</u> Works completed on site this week. Invoice then remove and close	1.	KD

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		<p>Estimated cost per bollard £150.00. Traffic Management (lane closure) = £650.00. Total £950.00.</p> <p>Agreed - Allocate £950.00 (CATG £712.50, WTC £237.50)</p> <p>24/02/21 Works pack to be issued imminently.</p> <p>The works order has been placed with the contractor and implementation is imminent.</p>			
5.	Priority Two / Pending Schemes				
5.1	6146 Woodcock Road	<p>08/06/20 No update to report. Item to remain on tracker as low priority 2.</p> <p>13/08/20 No progress to report. Further attempt to be made to encourage submission of updated school. MR to speak to Ruth Durrant (school travel plan advisor).</p> <p>12/11/20 MR has spoken to Ruth Durrant. Updated travel plans imminent. To be progressed under TAOSJ.</p> <p>24/2/21 Leave on agenda for now and monitor.</p>	<p><u>DISCUSSION</u> Kingdown School do not have an up to date travel plan. Cllr Jackson commented on parking on north side and carriageway breaking up. Cllr Parks confirmed there has never been an arrangement agreed to dedicate the land of the unofficial layby as highway.</p> <p>DN confirmed status of verge is not public highway to maintain so there is not much highways can do to improve the site.</p> <p>Leave on agenda and monitor for now.</p>	2	
5.2	17-19-2 (23/09/19) A36 / B390 Chitterne	<p>Heytesbury PC request measures to improve safety at the junction of A36 / B390 Knook</p> <p>18/06/20 MR has liaised with HE re. possible future work programmes and awaiting a response.</p> <p>12/11/20 No update to report. MR to continue to chase Highways England. Traffic Engineer to</p>	<p><u>DISCUSSION</u> Chitterne PC request the wider traffic issues are investigated and are concerned about any action which might increase traffic. Heytesbury PC commented on grass verge being the main issue as overgrown and causing visibility issues.</p> <p>DN confirmed visibility splay is on A36</p>	2.	

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		<p>look at road markings to examine why vehicles are queuing side by side at junction onto A36.</p> <p>24/2/21 Martin Rose confirmed he has previously asked contact at Highways England for information on future schemes in this area with no response. Denise Nott confirmed grass cutting south of junction is partly WC partly HE responsibility. Denise agreed to chase HE at appropriate time to maintain area sufficiently.</p>	<p>therefore HE responsibility. Denise will check if our area needs cutting. HE confirmed they will inspect their area.</p> <p><u>ACTION</u> Check if Wiltshire Council maintained area requires further cutting and action.</p> <p>Meet on site to discuss options.</p>		<p>DN</p> <p>BP/KD</p>
5.3	17-20-6 B390 Chitterne	<p>Volume of traffic in general using the B390 as a rat run to avoid the A303/A36, particularly the tour buses/coaches travelling from Stonehenge to Bath and vice a versa.</p> <p>Request for Coach Ban on B390 with exemption for local buses. This is on ongoing issue with residents, in places there are no pavements and the road narrows, therefore making it difficult for resident to safely walk in their own village.</p> <p>18/06/20 MR to investigate further and report to next CATG. Coach survey on B390 likely to be required to establish numbers.</p> <p>13/08/20 1-week coach survey estimated cost £1350. Members agreed that a survey was unlikely to achieve meaningful data at present time due to Covid-19 and would be better considered next Spring (2021) Virginia Neal expressed ongoing concerns relating to B390, traffic volumes, speed etc and asked for joined up approach to look at these issues, particularly in light of planned improvements to the A303.</p>	<p><u>DISCUSSION</u> Chitterne PC confirmed they wish to wait a while longer for tourism to increase again before carrying out a coach survey. Discuss again at the next meeting.</p>	2.	

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		<p>12/11/20 No update to report. Issue remains on hold. To be reviewed post Covid-19.</p> <p>24/2/21 Leave on agenda for now and review post Covid-19.</p>			
5.4	<p>17-20-8 (08/06/20)</p> <p>C10 Sutton Veny High Street</p>	<p>Traffic safety issues in High Street where there is reduced visibility due to parked vehicles and no pavement. Request for 20mph limit. https://www.google.co.uk/maps</p> <p>13/08/20 Metro counts required to establish speed data through village. MR to arrange and report back to group.</p> <p>12/11/20 Request for metro-counts placed and 5 no locations agreed. Please note there is currently a backlog of requests 6-9 months.</p> <p>24/02/21 Traffic surveys pending. They will be commissioned once the Covid-19 national lockdown has been lifted.</p> <p>As restrictions are easing traffic surveys are now progressing however there is a backlog. Surveys will be carried out as soon as possible.</p>	<p><u>DISCUSSION</u> Cllr Jackson provided an observation that cars parking in village act as a natural traffic calming feature. Cllr Parks confirmed the survey is being undertaken now.</p> <p>No representative from Sutton Veny attended the meeting.</p> <p><u>ACTION</u> Review traffic survey data and discuss the option of a 20mph speed limit assessment at the next meeting.</p>	2.	
5.5	<p>17-20-11(24/07/20)</p> <p>Victoria Road, Warminster</p>	<p>Request to extend the pavement from its end in Victoria Road to Bugley Cottages, Victoria Road. WTC Members debated this issue and understood the residents' concerns and felt that this route would only get busier going forward when the Western Urban extension is completed. This would be a very expensive project and its integration with</p>	<p><u>DISCUSSION</u> Cllr Jackson commented the footway and cycleway should extend out to the bypass rather than just within the extent of the housing development.</p> <p>Cllr Parks confirmed discussions on</p>	2	

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		<p>forthcoming development was crucial. https://www.google.co.uk/maps</p> <p>13/08/20 Members agreed this issue needs to be considered as part of West Urban Development. MR to speak to Development Control re. possible section 106 monies.</p> <p>12/11/20 The following response received from Kenny Green in Planning:</p> <p><i>“Applications 15/01800/OUT and 17/01463/FUL are still pending as the legal agreements have been very complex affairs”</i></p> <p><i>“Both committee reports set out the developer contributions that the drafted s106 will secure which extends to various off-site highway works. Warminster TC will also receive CIL monies”</i></p> <p>24/2/21 Cllr Jackson commented on the request not only for a footway but also a need for a cycleway. Recommends this should be included in the Section 106 agreement. Leave on agenda for now and monitor.</p>	<p>linking the route which would result in no action being required along Victoria Road.</p> <p>Leave on agenda and monitor.</p>		
5.6	17-20-15 (03/11/20) Portway Warminster	<p>Several members of the public who use wheelchairs/mobility scooters are experiencing difficulties crossing Portway at the exit of Bartholomew Lane/path at the crossing refuge point. Owing to the parked cars and the low-level visibility from a wheelchair/mobility scooter they are unable to see cars coming from the right. https://www.google.co.uk/maps/</p>	<p><u>DISCUSSION</u> Planning application has been submitted. Cllr Macdonald commented on developer contribution towards formal crossing in that area. Cllr Davis concerned about losing parking for Portway residents. Cllr Parks commented the planning permission is seeking full travel plan and requirement</p>	2	

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		<p>12/11/20 Visibility reduced for pedestrian crossing Portway (east to west) using the refuge island due to presence of parked vehicles. Pedestrian count / assessment required before formal crossing can be considered. (Count cost £1000)</p> <p>Potential for possible Section 106 funding or substantive bid in 2021/22.</p> <p>24/2/21 Cllr Davis expressed concerns over the possible loss of 12 parking spaces along Portway due to development. Martin Rose explained this might be due to the full visibility splay required in the design of the access. Cllr Davis confirmed this application has been called in. Leave on agenda for now and monitor.</p>	<p>for a formal crossing. Group agreed to wait and see outcome of planning.</p> <p>Leave on agenda and monitor.</p>		
5.7	17-20-16 (03/11/20) Pound Street Warminster	<p>A resident has requested that something is put in place to stop larger vehicles accessing Pound Street from West Parade. They are happy to have bollards put on corners of the external wall as a deterrent and to protect their wall https://www.google.co.uk/maps/</p> <p>12/11/20 Signs erected in 2019 to direct HGV traffic along West Parade but evidence of these being ignored. New larger HGV sign could be provided.</p> <p>Bell bollards cannot be considered to protect wall of No. 87 Pound Street as likely to have been constructed without permission on public highway. Engineer to look at options/cost and report back to group.</p>	<p>DISCUSSION</p> <p>Extensive discussion between councillors regarding the history of the wall being built on the public highway and the change in height over the years. DN confirmed a site visit had taken place with the resident informing them that this area is public highway. Comments made suggesting the resident building an evidence log of the incidents taking place at this site. Chitterne PC suggest the issue is raised directly with the factory whose delivery vehicles are causing the problem to consider solutions.</p> <p>The group take on board the residents issues and have investigated the issue</p>	2	

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		<p>24/2/21 Martin Rose confirmed previous typo and that a bell bollard can be installed at this location. Cllr Jackson considered if the signing and road markings are a success is there a need for the bell bollard. This could be tackled with a staggered approach if agreed.</p> <p>Please see attached prelim design plan at end of agenda. The cost estimate to implement this scheme is in the region of £5,000. This includes the provision of the legal TRO process to extend the waiting restrictions on West Parade.</p>	<p>thoroughly, however there are no solutions within the CATG budget. CATG agreed not to pursue this any further.</p> <p><u>ACTION</u> Inform requester.</p> <p>Remove and close.</p>		<p>WTC</p> <p>KD</p>
5.8	17-20-18 (03/11/20) Smallbrook road Warminster	<p>A Temporary Traffic Management Order to close Smallbrook Road for the amphibian breeding migration for 12 weeks from 1st February 2021. A TTMO was made by Richmond Council for this purpose in Spring 2020.</p> <p>Reduce Smallbrook Road speed limit to 20mph between Turnpike Cottage and the junction with Southleigh View.</p> <p>Add speed bumps to the double-blind corner on Smallbrook Road and on the straight section between Turnpike Cottage and the Calves Mead Sewage station. https://www.google.co.uk/maps/</p> <p>12/11/20</p> <ol style="list-style-type: none"> 1. A TTMO could be considered on Smallbrook Road for the Amphibian breeding season. However signs alone are unlikely to be an effective deterrent and some form of removable barrier or gate would be required. Legal access to the pumping station would still be necessary. 2. A 30mph restriction has been implemented 	<p><u>DISCUSSION</u></p> <p>Cllr Davis commented the recently installed 30mph speed limit is still in its infancy. Cllr Macdonald commented speed limit cannot be enforced as police resources limited. Suggests closing road except for access. This is a new option which Warminster Town development committee need to discuss.</p> <p>Cllr Jackson commented there are many residents and businesses a closure would affect and doesn't support this option. Suggested CSW with resources from the nature reserve could help the situation.</p> <p>Cllr Parks supports Cllr Jacksons comments and any proposal of this nature would require extensive pre-consultation.</p>	2	

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		<p>in 2020. A further reduction would require another assessment to be undertaken.</p> <p>3. The provision of vertical features on the highway are governed by the Road Hump Regulations 1999. The regulations prohibit the provision of road humps where a system of street lighting is not present.</p> <p>The group did not support of the temporary closure request. They were more sympathetic to the request for a 20mph limit and recognised the local importance as walking and cycling route. It will therefore add the site to its 'pending' schemes requiring further investigation and assessment. Possible inclusion in 2021/22 financial year. The CATG did not support the request for road humps for the reasons outlined in point 3. Above.</p> <p>24/2/21 Group discussed and agreed previous notes not to support TTMO or speed bumps for reasons outlined at last meeting. Group also discussed whether a 20mph speed limit assessment at the cost of £2500 would be beneficial and add value. Cllr Jackson considers it to be too costly and unenforceable and so does not support it. Sue Fraser added that there is a degree of speeding already but would a 20mph also be ignored. WTC to request traffic surveys once Covid-19 lockdown restrictions are eased to determine current speeds.</p>	<p>Maiden Bradley and Chapmanslade PC both agree that CSW is effective.</p> <p>Leave on agenda and monitor.</p>		
5.9	17-20-19 (11/12/20) New Road, Codford	New Road – from the village shop to the junction of Green Lane is a popular pedestrian route. It is	DISCUSSION No representative from Codford PC	2	

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		<p>also a very busy road with high volumes of traffic but has no footway on either side for pedestrians. Request for white line along one side of the road to give pedestrians safe right of way.</p> <p>24/2/21 This issue was not discussed as there was no representative from Codford PC in attendance. Defer to next meeting and request Codford PC attend to discuss issue.</p> <p>KD email to request site meeting sent to Codford PC on 29/6/21. Awaiting response.</p>	<p>present at the meeting and no response received from attempts to contact them by KD.</p> <p>Leave on agenda for representative to attend future meeting.</p>		
5.10	17-21-1 (22/01/21) Spur Road off Cherry Orchard, Codford	<p>Concerns over a footpath being used as a short cut to the primary school which meets the spur road opposite Wyllye Coyotes. Vehicles use this cul de sac to turn around at school drop off time, young children also use it to ride their bikes and scooters to school. Drivers do not realise there is a footpath as it is not signposted and masked by fencing from adjacent house. Since the school had automatic gates installed cars can no longer use car park to turn around so this problem is getting worse.</p> <p>Request for warning signs on the verge to emphasise to vehicles that children are using the footpath and crossing this road.</p> <p>24/2/21 This issue was not discussed as there was no representative from Codford PC in attendance. Defer to next meeting and request Codford PC attend to discuss issue.</p> <p>KD email to request site meeting sent to Codford PC on 29/6/21. Awaiting response.</p>	<p><u>DISCUSSION</u></p> <p>No representative from Codford PC present at the meeting and no response received from attempts to contact them by KD.</p> <p>Leave on agenda for representative to attend future meeting.</p>	2	

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5.11	17-21-2 (22/01/21) Junction off High Street to Cherry Orchard, Codford	<p>Ongoing parking issues and traffic into Cherry Orchard because of access to the school and doctor's surgery. Parish Council now allow use of village hall car park for visitors.</p> <p>Request for direction signs on verge at the junction to direct traffic into village hall car park.</p> <p>24/2/21 This issue was not discussed as there was no representative from Codford PC in attendance. Defer to next meeting and request Codford PC attend to discuss issue.</p> <p>KD email to request site meeting sent to Codford PC on 29/6/21. Awaiting response.</p>	<p><u>DISCUSSION</u> No representative from Codford PC present at the meeting and no response received from attempts to contact them by KD.</p> <p>Leave on agenda for representative to attend future meeting.</p>	2	
5.12	17-21-3 (08/02/21) Park Lane, Heytesbury	<p>There are two 30 mph speed limit signs at either end of Park Lane and the chicane at Riverbank, Mill Farm and Heytesbury Mill experiences a lot of traffic and walkers. The Parish Council would like to establish whether safety signs could be installed to warn car drivers. This area is often used as a diversion when accidents occur on the A36 and many vehicles are not aware of the tight bend or that larger vehicles struggle to get through.</p> <p>Site meeting due to take place on 15/7/21 with KD and Heytesbury PC.</p>	<p><u>ACTION</u> Designs and cost estimate with Heytesbury PC to review at their next meeting.</p>	2	HI&KPC
5.13	17-21-4 (12/02/21) Heytesbury village	<p>The village of Heytesbury has many young families using buggies and the elderly population using buggies finding it difficult to navigate hard footpaths to get to local facilities and the school. Some work has been done in dealing with overhanging hedges, but the Parish Council would like to know if there is the possibility of a review in</p>	<p><u>ACTION</u> Design and cost estimate with Heytesbury PC to review at their next meeting.</p>	2	HI&KPC

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		<p>the village generally with advice on what might be possible to make transfer routes easier.</p> <p>Site meeting due to take place on 15/7/21 with KD and Heytesbury PC.</p>			
6	New Requests submitted since last meeting				
6.1	17-21-5 (12/2/21) Warminster, Chapel Street	<p>A resident has contacted the town council to complain about the large vans, lorries, and even a car transporter, using Chapel Street. Large vehicles find they cannot turn at the bottom of the road and have to get residents to move their vehicles. Chapel Street is a narrow, one-way road with no footpath.</p> <p>Another resident (who lives nearby) reports having to reverse a big stone carrying lorry back up the road and an articulated lorry 3 weeks previously – both were going to the St Andrews road development and following sat navs.</p> <p>To be discussed at the meeting.</p>	<p><u>DISCUSSION</u> Cllr Parks commented the issue is with parking on the double yellow lines and has spoken with parking services about refreshing the lines and carrying out enforcement.</p> <p><u>ACTION</u> Chase parking services for an update</p>		KD
6.2	17-21-6 (5/3/21) Warminster Upper Marsh Road	Request for waiting restrictions. This type of request should be sent directly to the Network Management team for assessment when the next review is carried out in Warminster. KD has forwarded the request accordingly.	<p><u>ACTION</u> Being dealt with directly through Network Management waiting restrictions review. Remove and close.</p>		KD
6.3	17-21-7 (5/3/21) Warminster, Boreham Road	Request for H bar marking outside No. 70. This issue is being dealt with and the marking will be ordered with the next batch of Ad-hoc road markings and implemented in due course. £150 to fund the work to be discussed at the meeting.	<p><u>ACTION</u> Work to be ordered with next batch of adhoc road markings. Remove and close.</p> <p>Provide KD with contact details for payment.</p>		KD AD

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6.4	17-21-8 (5/3/21) Warminster, Damask Way	Residents have raised concerns about the lack of give way markings as you enter the main section of Damask Way. Concerns relate to traffic turning right out into oncoming traffic. There is also an issue with a barrier set back from the carriageway as children may be at risk of running into the road. To be discussed at the meeting.	<u>ACTION</u> Cllr Davis to review this request with Warminster town development committee. Keep on agenda for discussion outside meeting.		AD
6.5	17-21-9 (11/3/21) Chapmanslade A3098	Concerns regarding existing street lighting between Cleyhill Gardens and Wood Lane junctions. The change in demographic due to recent developments means there will be more children using this footway early in the morning to access public transport to school. Request for additional street lighting be affixed to BT poles numbers 6120818, at the Old Chapel and 6120807 at No 55 High St on the basis of increased footfall along poorly maintained footways which constitute a safety hazard. To be discussed at the meeting.	<u>DISCUSSION</u> Philip Holihead highlighted concerns regarding pedestrians using the footway and the likely increase when the nearby housing development is completed. Cllr Parks supports this issue. <u>ACTION</u> Move to top priority 1 list. Investigate viability and costs of additional street lighting at this location.		KD KD
6.6	17-21-10 (21/6/21) Corsley, Sturford Lane junction with A362	This is a dangerous junction for traffic emerging onto A362. Traffic from the west is generally travelling at 50mph (at least) along a straight highway - heavy lorries using this as a runway to build up speed to get up the hill leading to Picket Post roundabout. Traffic from the east is travelling at speeds up to 50mph along the A362, through a triple bend with three junctions - Longhedge x 2 and Sturford Lane. From the Sturford Lane junction it is impossible to see oncoming vehicles hidden by two of the triple bends until the last moment, the problem is exacerbated by a bus shelter.	<u>DISCUSSION</u> Cllr Parks commented that the existing signing might not be placed in the most visible position. <u>ACTION</u> Cllr Parks and KD to discuss this issue further before moving up to priority 1 list.		BP/KD

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		<p>Request for warning signs and road markings to highlight the junction and raise awareness for drivers to reduce their speed.</p> <p>To be discussed at the meeting.</p>			
6.7	17-21-11 (07/07/21) Upton Lovell, Manor Road	<p>Concerns raised regarding junction approx. 200m down Manor Road from the A36 junction. There is the option to bear left towards Boyton and Corton, or bear right towards the Prince Leopold pub. There is a grass triangle. Priority is to the left down Manor Road towards Boyton etc.</p> <p>In the recent past new signage has been erected and improved white lines to show priority. This has not worked, and in fact the situation has become worse – with traffic bearing right without slowing or stopping at all. There have been many near accidents witnessed by various villagers – including ourselves. A major problem is that the dotted white lines to show Manor Road has priority are barely visible.</p> <p>See attached aerial photos to be discussed at the meeting.</p>	<p><u>DISCUSSION</u> Maria Ironside (ULPC) explained the concerns at the triangle on Manor Road as you enter the village. KD commented on a few minor improvements to signing and road markings to increase visibility of the junction. Group agree to fund and implement the suggested improvements.</p> <p><u>ACTION</u> Move to top priority 1 list and submit design / cost to PC and Chair to confirm before proceeding to implementation.</p>		KD
6.8	17-21-12 (01/07/21) Warminster, Imber Road footway	<p>Concerns raised about the students from Kingdown School and New Close School using a very narrow footway to get to the zebra crossing. Some children walk single file but mainly they walk in the road. Each day over 800 students walk home along Woodcock Lane, past New Close School and across the Imber Road zebra crossing.</p>	<p><u>DISCUSSION</u> Cllr Davis has spoken to Kingdown School regarding updating their travel plan. Commented that this issue might be resolved by cutting back the hedge to the highway boundary to increase footway width and visibility.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<p>The problem can be particularly seen at 3pm on Fridays.</p> <p>The hedge is often reported to Highways who do their best to lightly trim it back, however the current height obscures the view of traffic coming from the North of Imber Road for traffic exiting the junction and pedestrians moving to the Zebra crossing. There is a busy One stop and associated parking, traffic from town – much from the Avenue School, traffic from school pick up at New Close School exiting the lane, along with general traffic entering Fairfield Road from Imber Road.</p> <p>Request for footway on the east side to be widened in the vicinity of the zebra crossing. To be discussed at the meeting.</p>	<p>ACTION Contact landowner to request they cut back the hedge to the highway boundary.</p> <p>Monitor to see if this resolves the issue before investigating footway widening viability.</p>		<p>DN</p> <p>KD</p>
7	AOB				
7.1	<p>Upton Lovell PC - Bus shelter request on A36, previously discussed and not supported by CATG. Alan Cumming attended meeting to raise it again as there is a need for ensuring the safety of elderly members of the village. Informed the group that there might be some village funding which can be contributed in the future. Maria Ironside (ULPC) made comments on local concerns. Philip Holihead (Chapmanslade PC) gave advice to source funding through climate change agenda in the future. ULPC to pursue directly with HE for consideration. REMOVE AND CLOSE</p>				
7.2	<p>Longbridge Deverill PC:</p> <p>Speeding issues on A350. Requests for information on metro count timescales. KD will send links to traffic survey forms and any requests made will be commissioned when lockdown restrictions are eased.</p> <p>A350 carriageway repairs – Denise Nott confirmed she is aware of these issues and is escalating them. Surface dressing confirmed for 2024/25.</p> <p>Solar bollard issue should be raised through the MyWilts App online reporting system for action.</p> <p>FOR INFORMATION – REMOVE AND CLOSE.</p>				

[Type here]

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
7.3	Upton Scudamore - Church Lane surfacing – Denise Nott confirmed this location is on the list for surface dressing. Will confirm time scale in due course. Resurfacing confirmed for 2022/23. FOR INFORMATION – REMOVE & CLOSE.				
7.4	Bishopstrow – Original CATG scheme to introduce SLOW marking. Subsequently the position was changed, and original location was temporarily removed. Request for the permanent removal of this marking. Mike Perry (Bishopstrow PC) accept there are higher priorities and happy to leave pending for now.				
7.5	Highways Asset Management 5-year plan: Please see below link to the Highways Asset Management 5-year maintenance plan from Wiltshire Council's website for your information: Scroll down to Wiltshire Highways Maintenance Plan Warminster 2021-2025 https://www.wiltshire.gov.uk/highways-asset-management Please address any queries to the relevant Area Highway Engineer.				
7.6	Chitterne PC raised Traffic issues on B390 – increase in HGVs. Request signing review from A36 to A360. Cllr Parks suggested going to Wiltshire councillor to promote action at a strategic level.				
7.7	Cllr Parks requested funding of approx. £50 for a new sign at Copheap Lane after a site meeting with fellow Engineer Mark Stansby. All agreed go ahead and implement. KD to liaise with MS to implement.				
7.8	Cllr Jackson raised request for 20mph speed limit assessment for Warminster Town Centre. Cllr Macdonald agreed to take this to town development committee in first instance.				

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	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
8.	Agreement of Priority 1 schemes (Max 5 to be progressed at any one time) Note: Issues which are 'Greyed out' indicate schemes where orders have been issued but are awaiting implementation. Issues highlighted in Yellow are awaiting approval from the Area board 1. 17-20-7 High Street, Maiden Bradley. 20mph limit and Gateway on B3092 2. 6661 Codford High Street. HGV Signs to Lyons Seafood (Monies not yet allocated) 3. 17-20-3 Junction of Portway & High Street, Warminster – Pole Cones £3000 (CATG £2250, Warminster TC £750) 4. 17-20-9 A362 Corsley Heath – Speed Limit Review - £2500 (CATG £1875.00, Corsley PC £625.00) 5. 17-20-7 High Street, Maiden Bradley - £7000 (CATG - £5250, Maiden Bradley PC £1750.00) 6. 17-20-10 Sand Street, Longbridge Deverill Pole Cones (CATG £1875.00 Longbridge Deverill £625.00) IMPORTANT 2021/22 budget 7. 17-20-17 High Street Warminster - Bollards £950.00 (CATG £712.50, Warminster TC £237.50)				
9.	Date of Next Meeting - 27th October 2021 at 10am via MS Teams				

Highways Officer – Kate Davey

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Warminster Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Warminster Area Board will have a Highways funding balance of **£12,498.53**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. **Safeguarding implications – none.**

Warminster CATG

BUDGET 2021-22

£14,905.00 CATG ALLOCATION 2021-22

(Previous years £15,226.00)

£11,668.53 2020-21 underspend

Contributions

Corsley PC speed limit assessment	£625.00	Confirmed
Maiden Bradley PC - 20mph limit and gateway	£1,750.00	Confirmed
High Street Bollards - Warminster TC	£237.50	Confirmed
Longbridge Deverill PC - Sand Street Jislon poles	£250.00	Confirmed
Warminster TC - Pound Street bell bollard & HGV signing/road markings	£1,250.00	TBC

Total Budget

£28,948.53

Commitments carried forward previous years

Longbridge Deverill Sand Street - Jislon poles	£1,000.00	Estimate
Warminster Pound Street - Bell bollard & HGV signing/road markings	£5,000.00	Estimate

New Schemes 2021/22

A36 Codford High Street - Lorry Route Signs	£0.00	Awaiting HE feedback
Maiden Bradley - High Street / Back Lane 20mph limit. Gateway on B3092	£7,000.00	£4000 Speed Limit / £3000 Gateway (Land Owner to cut back hedge)
A362 Corsley Heath Speed limit assessment	£2,500.00	Estimate
High Street - 2 no. Manchester Bollards SL Corden to North Row	£950.00	Estimate

Total commitment **£16,450.00**

Remaining Budget **£12,498.53**



Improve road markings here - a more distinct line across the road and maybe a "Give Way" marked on road?

Suggested dashed white line along centre of road to indicate priority, maybe an arrow on the road as well on the southwards side of the road?



Manor Rd

Manor Rd

Lovel Rd

Manor Rd

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